

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

6:00 p.m.

**District Professional Development Center
(Corner of Loch Lomond/Citronell)
9333 Loch Lomond Drive
Pico Rivera, CA 90660**

December 7, 2016

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia, Chairperson at 6:16 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
John Chavez, Vice Chairperson (Absent)
Carolyn Castillo, Member
Vincent Chavez, Member (Absent)
Suzanne Rodarte, Member

DISTRICT ADMINISTRATION

Dr. Roxane Fuentes, Interim Superintendent
Manoj Roychowdhury, Assistant Superintendent Business Services

Ms. Mejia acknowledged Dr. Villon and Mr. Orosco.

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Ms. Mejia.

Visitors – Register No. 3-2016/2017

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion: S. Rodarte Second: C. Castillo Vote: 3-0 PASSED

Vote: C. Castillo: Yes
 J. Chavez: Not Present
 V. Chavez: Not Present
 S. Rodarte: Yes
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of the Special CBOC Meeting held on August 10, 2016, be approved as presented.

Motion: C. Castillo Second: S. Rodarte Vote: 3-0 PASSED

Vote: C. Castillo: Yes
 J. Chavez: Not Present
 V. Chavez: Not Present
 S. Rodarte: Yes
 E. Mejia: Yes

Recommendation is made that the minutes of the Regular CBOC Meeting held on September 7, 2016, be approved as presented.

Motion: C. Castillo Second: S. Rodarte Vote: 3-0 PASSED

Vote: C. Castillo: Yes
 J. Chavez: Not Present
 V. Chavez: Not Present
 S. Rodarte: Yes
 E. Mejia: Yes

6. **INFORMATION ITEMS**

7. **DISCUSSION ITEMS**

7.1 **Bond Expenditures Update** – *M. Roychowdhury*

Trial Balance Financial Report as of August 2016: Measure A net balance is \$9,407,499.08 and Measure EE net balance is \$2,201,465.24.

Trial Balance Financial Report as of September 2016: Measure A net balance is \$9,157,221.13 and Measure EE net balance is \$2,140,160.87.

Trial Balance Financial Report as of October 2016: Measure A net balance is \$9,107,656.23 and Measure EE net balance is \$2,127,911.83.

Bond Measure A expenditures for July 2016 totaled \$104,894.64; Bond Measure EE expenditures for July 2016 totaled \$32,225.97.

Bond Measure A expenditures for August 2016 totaled \$713,479.52; Bond Measure EE expenditures for August 2016 totaled \$171,933.39.

Bond Measure A expenditures for September 2016 totaled \$167,687.23; Bond Measure EE expenditures for September 2016 totaled \$40,683.09.

Bond Measure A expenditures for October 2016 totaled \$132,857.93; Bond Measure EE expenditures for October 2016 totaled \$33,037.15.

7.2 **Bond Projects Update** – *J. Ortiz*

Mr. Ortiz provided a presentation, “*Measure A and Measure EE Progress Update*” which included project updates for the Innovation Labs at Birney Tech Academy, Magee Academy of Arts and Sciences, Rio Vista Elementary and North Ranchito Elementary. North Park Academy New Band Building – Increment 2 and Innovation/Science Labs – Phase 2: both projects are out to bid, expecting bids later in the month.

Mr. Ortiz discussed Prop 51; allowing state matching funds for facilities and compliance with AB 1565.

7.3 **“2015-2016” Annual Report** – *Esther Mejia*

The 2014-2015 Annual Report has not been presented due to outstanding items from 2013-2014. The committee formally requested to present the report in January 2017. Ms. Mejia requested an update on the 2015-2016 audit report; Mr. Roychowdhury will send a follow-up email to the auditor for Fund 21.

8. **NEW BUSINESS – ACTION ITEMS**

The committee would like to schedule a special meeting in January 2017 to discuss the 2015-2016 annual report.

Ms. Mejia asked for clarification in regards to one member fulfilling the requirements of two categories. Ms. Castillo asked for clarification for amending by-laws for measure A & EE to have more frequent meetings.

9. **ADJOURNMENT**

The meeting was adjourned at 7:04 p.m.

Motion: S. Rodarte Second: C. Castillo Vote: 3-0 PASSED

Vote:	C. Castillo:	Yes
	J. Chavez:	Not Present
	V. Chavez:	Not Present
	S. Rodarte:	Yes
	E. Mejia:	Yes